

Fitness  
Room

MEMORANDUM FOR: Acting Director of Personnel

STATINTL

FROM :

[Redacted]

OP/ADMIN OFFICE

SUBJECT : Budgeting for Physical Fitness Room Expenses

REFERENCE : Memo for ADDA from AD/Pers, dtd 9Nov77, same subject

It is requested that you approve the transfer of \$1,000 from the general Office of Personnel supply/ equipment account to the Benefits and Services Division for the purpose of establishing a separate account to fund expenses for the Physical Fitness Room.

STATINTL

STATINTL

[Redacted]

APPROVED/~~DISAPPROVED~~

[Redacted]

el

28 NOV 1977

Date

Distribution:

- Orig - Return to OP/Admin
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